
From: Jones, Madricka L. - Executive Staff Assistant <joneml@jea.com> on behalf of Zahn, Aaron F. - Managing Director/CEO <zahnaf@jea.com>
Sent: Tuesday, October 1, 2019 1:26 PM
To: Dykes, Melissa H. - President/COO; Vinyard, Herschel T. - Chief Administrative Officer; Rhode, Lynne C. (City of Jacksonville); Stewart, Kerri - VP & Chief Customer Officer; Kendrick, Jonathan A. - VP & Chief Human Resources Officer; Orfano, Joseph E. - Treasurer; Crawford, Juli E. - Director Financial Planning & Analysis; Blackshear, Victor L. - Manager Financial Planning & Rates; 'Amdur, Stephen B.'; Albert Theodore Powers III (ted.powers@pillsburylaw.com); 'justin.platt@pillsburylaw.com'; 'narges.aminolsharei@pillsburylaw.com'; 'philip.chung@pillsburylaw.com'; 'peter.hunt@pillsburylaw.com'; 'cindy.schlaefel@pillsburylaw.com'; 'jessica.lutrin@pillsburylaw.com'; 'danielle.bradley@pillsburylaw.com'; 'brian.wainwright@pillsburylaw.com'; 'nora.burke@pillsburylaw.com'; 'hannah.hollingsworth@pillsburylaw.com'; 'michael.reese@pillsburylaw.com'; 'alicia.mcknight@pillsburylaw.com'; 'andrew.weissman@pillsburylaw.com'; 'robert.ross@pillsburylaw.com'; 'khyde@foley.com'; 'rhosay@foley.com'; 'ckise@foley.com'; 'jtucker@foley.com'; 'bjgrossman@foley.com'; 'eric.j.anderson@jpmorgan.com'; 'emanuele.a.pascale@jpmorgan.com'; 'ian.m.martin@jpmorgan.com'; 'ian.c.connor@jpmorgan.com'; 'jennifer.m.dooly@jpmorgan.com'; 'gabriel.andres@jpmorgan.com'; 'michael.camarda@jpmorgan.com'; 'jason.gredell@jpmorgan.com'; 'sixto.castillo@jpmorgan.com'; 'isaac.sine@jpmorgan.com'; 'kevin.plunkett@jpmorgan.com'; 'william.kostizak@jpmorgan.com'; 'ray.spitzley@morganstanley.com'; 'todd.giardinelli@morganstanley.com'; 'edward.manheimer@morganstanley.com'; 'william.pedersen@morganstanley.com'; 'stuart.marth@morganstanley.com'; 'alexandra.fey@morganstanley.com'; 'david.october@morganstanley.com'; 'sharon.zhang1@morganstanley.com'; 'anton_derkach@mckinsey.com'; 'scott_perl@mckinsey.com'; 'aaron_bielenberg@mckinsey.com'; 'sarah_brody@mckinsey.com'; 'emily_knoll@mckinsey.com'; 'adam_rubin@mckinsey.com'; 'robert_golden@mckinsey.com'; 'zealan_hoover@mckinsey.com'
Subject: Structural Change

Project Scampi Team

This email is to notify the entire working group of a structural change at JEA that has been made to improve Project Scampi coordination and maintain a high degree of inter-group information exchange. As you all know, this project is complex and multifaceted. Recently, I, and the JEA team, felt the collective group was not operating efficiently. In order to address the issue we will adjust as follows.

The JEA core working group will continue to be Aaron, Herschel, Ryan, Lynne, and Melissa. John leading procurement efforts and Steve managing the data room process. Herschel will maintain legal, regulatory and administrative oversight. Ryan will maintain financial and CIP related workflow oversight. Aaron will continue to be the Final Project Decision Maker.

To facilitate communication across all work streams, Melissa will transition to coordinating all work streams for JEA. Melissa will be a point person for day-to-day project oversight and management on all aspects. Going

forward, she will track all ongoing work, participate in various calls (as she is able), and facilitate sharing of information across work groups to ensure seamless execution of the process.

Starting the week of [October 7](#), we will change our weekly large group call rhythm. To ensure the entire team is coordinated, we will continue to have our [Thursday afternoon](#) conference calls. As a substitute for the Tuesday calls we will share a project gantt chart each week highlighting the deliverables for the coming week. To support this change in structure, please ensure Melissa is included on calls and document distributions, and please keep her informed of changes in deliverables.

Lastly, in the near term, we will start including a Council Liaison (Danny Becton) in the information flow. We are working with procurement counsel to define the parameters of his engagement such that we maintain process integrity while also providing an avenue for council oversight and input.

Please feel free to reach out to me should you have any questions.

Sincerely
Aaron

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