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**From:** Banks Willis <bwillis@daltonagency.com>  
**Sent:** Wednesday, April 24, 2019 10:35 AM  
**To:** Boyce, Gerri M. - Director Media Relations; Maddie Milne  
**Subject:** Re: Board Chair Media and Message Training

[External Email - Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.]

YAY! So we'll formally book that day, vs. holding on our calendars.

Will you send her a meeting invite, or should we? We'll also want to send her a little agenda, just so she knows what she's getting into – don't you think? Or maybe a pre-call is better?

Let us know what you're thinking!

The power of different.

**BANKS WILLIS** // Vice President Corporate Reputation  
w 904.398.5222 c 202.577.5847



140 West Monroe // Jacksonville, FL 32202

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**From:** "Boyce, Gerri M. - Director Media Relations" <boycgm@jea.com>  
**Date:** Wednesday, April 24, 2019 at 10:21 AM  
**To:** Banks Willis <bwillis@daltonagency.com>, Maddie Milne <mmilne@daltonagency.com>  
**Subject:** FW: Board Chair Media and Message Training

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**From:** Bartley, La'Trece M. - Mgr Executive Administration <bartlm@jea.com>  
**Sent:** Wednesday, April 24, 2019 10:19 AM  
**To:** Stewart, Kerri - VP & Chief Customer Officer <stewk@jea.com>; Boyce, Gerri M. - Director Media Relations <boycgm@jea.com>  
**Cc:** Kyle, Gina A. - Manager Media Relations <kylega@jea.com>  
**Subject:** FW: Board Chair Media and Message Training

FYI – April Green does not have any conflicts and can make that time/day.

Thank you,

**La'Trece Bartley**

Manager-Executive Administration

Aaron Zahn, Chief Executive Officer

Melissa Dykes, President/Chief Operating Officer and JEA Board of Directors

Direct: (904) 665-5471

Mobile: (904) 859-1726



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**From:** April Green <[agreen@mebusinesssolutions.com](mailto:agreen@mebusinesssolutions.com)>

**Sent:** Wednesday, April 24, 2019 9:27 AM

**To:** Bartley, La'Trece M. - Mgr Executive Administration <[bartlm@jea.com](mailto:bartlm@jea.com)>

**Subject:** Re: Board Chair Media and Message Training

[External Email - Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.]

No conflicts.

April Green

Sent from my iPad

On Apr 23, 2019, at 3:05 PM, Bartley, La'Trece M. - Mgr Executive Administration <[bartlm@jea.com](mailto:bartlm@jea.com)> wrote:

Good Afternoon Ms. Green,

Please see below for proposed date and time for media and message training. I will send out a calendar invite in a moment. Please let me know if you have any conflicts.

**1. Board Chair media and message training**

- **Proposed date: May 13, 9:00am-12:00pm**
  - Location: Dalton Side Bar
    - 9:00-10:30am: Media and message training
    - 10:30am-12:00pm: On-camera training (stay at Dalton)

Thank you,

**La'Trece Bartley**

Manager-Executive Administration

Aaron Zahn, Chief Executive Officer

Melissa Dykes, President/Chief Operating Officer and JEA Board of Directors

Direct: (904) 665-5471

Mobile: (904) 859-1726



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